

**Arlington Contributory Retirement Board
Meeting Minutes for May 26, 2016
At the Town Hall Annex
Second Floor Meeting Room**

Board members present: Chairman John Bilafer, Kenneth Steele, Kenneth Hughes and Richard Viscay

Mr. Richard Keshian was not in attendance do to a conflict with a PERAC training course which he was signed up for prior to the meeting time changing

Call to order Regular Monthly Meeting

Chairman Bilafer called the regular meeting to order at 12:05 P.M

Motion and vote to approve Expense and Payroll Warrants 13,14 and 15

After review and discussion, Mr. Hughes made a motion to approve the Expense and Payroll Warrants 13,14 and 15 for payment, seconded by Mr. Viscay. The motion was approved by unanimous vote.

Motion and vote to approve Minutes for April 2016

After review and discussion Mr. Viscay made a motion to approve the April 2016 Minutes, seconded by Mr. Hughes. The motion was approved by unanimous vote.

Motion and vote to approve March 2016 Trial Balance

After review and discussion Mr. Viscay made a motion to approve the March 2016 Trial Balances, seconded by Mr. Hughes. The motion was approved by unanimous vote.

Motion to approve new school member

After review and discussion Mr. Hughes made a motion to approve the new school member, seconded by Mr. Viscay. The motion was approved by unanimous vote

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Doreen Cameron	03-16-2016	9+2%	School Library Aide

Motion to approve new town members

After review and discussion Mr. Hughes made a motion to approve the new town members, seconded by Mr. Viscay. The motion was approved by unanimous vote

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Timothy LeCuivre	05-17-2016	9+2%	Tree Warden
Cheryl Nahigian	05-02-2016	9+2%	Police Dispatcher

Amy Quinn

05-16-2016

9+2%

Administrative Assistant
Planning Department

Motion to approve retirement application for Francis Burgess

After review and discussion Mr. Hughes made a motion to approve Mr. Burgess applications for retirement, seconded by Mr. Viscay. The motion was approved by unanimous vote.

Name	DOB	Creditable Service	Group	Dept/Pos	Veteran Status	Retirement Option	Date
Francis Burgess	04/17/1943	41 Years 3 Months	1	Facilities/Head Custodian	No	C	05/14/2016

Motion and Vote on Medical Panel results for James Downs

After review and discussion Mr. Hughes made a motion to approve the 2-1 medical panel stating that do to Mr. Downs work related injuries he can no longer due his essential duties and should retired on an ADR, seconded by Mr. Steele. The motion was approved by 3 to 1 vote Mr. Viscay was opposed and again stated he believes the member should be in attendances at the hearing.

Motion and vote a rollover of accumulated deductions for Keri Walker McHugh in the amount of \$ 4,032.42. Ms. Walker McHugh had 1 year and 9 months of creditable service working as a Teacher Assistant.

After review and discussion Mr. Hughes made a motion to approve the rollover for Ms. Walker Hughes, seconded by Mr. Viscay. The motion was approved by unanimous vote.

Motion and vote a rollover of accumulated deductions for Ms Sherry Greene in the amount of \$ 10,808.10 Ms. Greene had 7 year and 10 months of creditable service working as a Teacher Assistant.

After review and discussion Mr. Viscay made a motion to approve the rollover for Ms. Greene, seconded by Mr. Hughes. The motion was approved by unanimous vote.

Motion and vote a refund of accumulated deductions for Mr. Tyler Limeback in the amount \$2,317.50 Mr. Limeback had 8 months of creditable service working for the School Department as a Teacher Assistant.

After review and discussion Mr. Viscay made a motion to approve the refund for Mr. Limeback, seconded by Mr. Hughes. The motion was approved by unanimous vote.

Update on Offices Space

Mr. Greco updated the Board that the bid for the Ground Floor Office Space had been submitted on time and that no else bid on that space. The Arlington Redevelopment Board will be meeting to review the bids and proposed change

requests at their June 3, 2016 meeting and the Board will be notified then if the bid and the proposed changes will be accepted.

Adjourn

At 1:25 PM Mr. Viscay made a motion to adjourn the meeting, seconded by Mr. Steele. The motion was approved by unanimous vote.